



**LARKSPUR-
CORTE MADERA
SCHOOL DISTRICT**

Trustee Seat Available on Governing Board

This communication is to announce the resignation of Katie Zwarg from the Larkspur-Corte Madera School District Board of Trustees. We thank her for her service to the District. Please join me in wishing her the best in her move and future endeavors. She will be missed.

Below is a copy of the Press Release announcing the vacancy on the Board created by the resignation. The remaining Trustees will accept (via the District Office) and review applications from qualified candidates residing within District boundaries, interview, and appoint a new Trustee within the 60-day period required by law and according to the following 2019 timeline:

- | | |
|--------------------------|---|
| April 26 | Vacancy Announcement and Press Release |
| May 2 -
May 23 (noon) | Application Window. The application will be posted on May 2 on the home page of www.lcmschools.org .
(Applications may be dropped off at the District Office or emailed to mokeeffe@lcmschools.org by <u>noon</u> on May 23) |
| May 15 | Informational Meeting on “Becoming a Trustee” at 6:00 p.m. in the Hall Middle School Library, 200 Doherty Drive, Larkspur |
| May 16 | Informational Meeting on “Becoming a Trustee” at 8:30 a.m. in the Larkspur Recreation Department (behind the District Office), 240 Doherty Drive, Larkspur |
| June 6 | Following the Regular Board Meeting, a Special Board Meeting will be held to interview and appoint one of the candidates. This Special Board Meeting will be held at 6:30 p.m. in the Hall Middle School Library, 200 Doherty Drive, Larkspur. |
| June 6 | Swear-In Appointee at Special Board Meeting to serve on the Board as Trustee for the duration of the appointment. |

The duration of the appointment is through November 2020, until the next regularly scheduled Governance Board election.

Trustees encourage interested community members to apply and contact Superintendent Geithman (bgeithman@lcmschools.org) with any questions regarding the roles and responsibilities of the Governing Board and Trustees and/or attend one of the Informational Meetings. We encourage interest and applications!

You may also wish to contact one of our current Trustees with questions, or to set up a time to talk, at the below email(s):

Sarah Mueller, Board President, smueller@lcmschools.org
Jill Sellers, Vice President, jsellers@lcmschools.org
Katie Zwarg, Clerk, kzwarg@lcmschools.org
Katherine Chan, kchan@lcmschools.org
Monica Cañas, mcanas@lcmschools.org

Press Release

Dr. Brett Geithman, Superintendent of the Larkspur-Corte Madera School District, announced that applications for an open seat on the Governing Board, due to the resignation of Trustee Katie Zwarg. Applications will be available starting May 2, 2019, on the District's website (www.lcmschools.org) under "LCMSD News" on the home page through the submission deadline. **Completed applications must be submitted in person to the District Office, 230 Doherty Drive, Larkspur, by noon on Thursday, May 23, 2019, or via email to mokeeffe@lcmschools.org.**

Interested persons who live within the boundaries of the Larkspur-Corte Madera School District and who are registered voters are welcome to apply for the vacancy. All applications will become public record upon receipt by the District.

Informational meetings on "Becoming a Trustee" will be held:

May 15 at 6:00 p.m. in the Hall Middle School Library, 200 Doherty Drive, Larkspur and on May 16 at 8:30 a.m. in the Larkspur Recreation Department, 240 Doherty Drive, Larkspur. At these meetings, the Superintendent will review the basic roles and responsibilities of the school board and individual trustees, and one or two Trustees will be present to answer questions.

The candidate appointed to fill this vacancy will serve as Trustee until the next regular Governance Board election in November, 2020. Candidates will be interviewed during a Special Board Meeting on June 6, 2019 at 6:30 p.m. by the remaining Trustees. General inquiries from interested parties can be made by calling Mary Anne at (415) 927-6960 x5 or by emailing her at mokeeffe@lcmschools.org.

Interested parties wanting additional information may also contact the Superintendent directly at bgeithman@lcmschools.org.

###